

# SENECA COUNTY

## Department of Job and Family Services

The **Seneca One-Stop** offers a wide range of free services designed to help individuals find jobs or find better jobs. These services are available to all individuals regardless of county of residence or income level. Job seekers can receive resume writing assistance as well as assistance to register on the state job search website, [www.OhioMeansJobs.com](http://www.OhioMeansJobs.com). Individuals can take advantage of printers, phones, fax machines, written materials and videos as well as participate in job readiness workshops and computer classes.

The Seneca One-Stop likewise provides free services to assist Seneca County employers to find the right candidates for open positions. The One-Stop can take job orders, collect applications and/or resumes, and administer pre-employment tests. Funding may also be available to assist with the training of new and existing employees; more information is available through the One-Stop.

**Social Services** consists of three units. Their duties include but are not limited to the investigation of child abuse and neglect, case management of ongoing cases and recruitment and retention of foster homes.

The Intake Unit determines allegations of child abuse and neglect. They also deal with visitations and transportations for children in foster care and their families.

The Ongoing Unit provides case management for all ongoing cases.

The Placement Unit recruits and supervises local foster homes and maintains contact with private foster networks for children the agency can not place locally.

Adult Protective Services deals with the investigation of abuse, neglect and exploitation of adults 60 years and older.



The **Financial Assistance** Division is responsible for determining eligibility for:

- Food Assistance Program which helps people with low or no income buy nutritious food.
- Medicaid for individuals who are blind, disabled or age 65 or older.
- Medicare Premium Assistance Programs help people eligible for Medicare who have limited income and assets, pay the cost of Medicare premiums and in some cases the Medicare deductibles and co-insurance.
- Medicaid for families is called Covered Families and Children Medicaid (CFCM) and it is a program that gives health care coverage to infants, children, teenagers younger than 19 and pregnant women of any age.
- Cash assistance is available for children in the care of a guardian or grantee relative. A minimal cash program is also available for certain adults that have no income and are determined to be disabled by the State of Ohio.

The **Workforce Development** Division determines eligibility for programs that assist customers to obtain and maintain employment. These services include:

- Cash Assistance with Food Stamps and Medicaid
- Assistance with the payment of child care costs
- Prevention, Retention and Contingency Program
- Assistance to pay for a training program

The Seneca County **Child Support Enforcement** Agency can assist parents by providing the following services free of charge:

- Establishment of paternity
- Establishment of a child support and/or medical support order
- Location of non-residential parents
- Modification of child support/medical orders
- Enforcement of existing child support/medical support orders

The Seneca County Child Support Enforcement agency cannot assist with the following. You would need to contact a private attorney or file your own motion through the court of jurisdiction.

- Visitation & custody issues
- Enforce unpaid medical bills
- Tax exemption issues

Seneca County DJFS  
Monday, Thursday, Friday 8:00 – 4:30  
Tuesday, Wednesday 7:15 – 4:30

3362 South Township Road 151  
Tiffin, OH 44883  
419-447-5011  
800-825-5011  
[www.senecadjfs.org](http://www.senecadjfs.org)

Seneca One-Stop  
Monday, Thursday, Friday 8:00 – 4:30  
Tuesday, Wednesday 8:00 – 5:30