

EMPLOYMENT OPPORTUNITY

VACANCY: WORKFORCE & FAMILY SERVICES
SUPERVISOR: WORKFORCE & FAMILY SERVICES SUPERVISOR 1
POSITION: FINANCIAL ASSISTANCE CASEWORKER (PCN 20052.0)
POSTING DATE: FRIDAY, DECEMBER 1, 2023 @ 8:00 A.M.
CLOSING DATE: MINIMUM OF 40 BUSINESS HOURS UP TO 60 CALENDAR DAYS.

Working Hours:

Flexible-May require unusual hours.

Salary:

New Hire Rate \$14.94. Contract language will be applied for current employees.

Minimum Qualifications:

(INCLUDING LICENSE, IF ANY)

High School Diploma or GED

- Twelve months as financial assistance technician or course work in behavioral science, social science, education or
- One course or six months experience in interviewing or
- One course or six months in typing, word processing or business math

Interested applicants should submit a resume and cover letter outlining how the qualifications for this position are met to Ginger Mack, Human Resource Officer 2.

Section 21.2 “A newly promoted, lateral or voluntarily demoted employee will be required to successfully complete a probationary period in their newly changed position.”